ORGANIZATION AND PERSONNEL INFORMATION

Organization county
Select the Texas county that your organization is based in. Your organization must be based in a rural county to be eligible for a rural grant.

Suborganization *{Character limit: 250}*
If this grant is meant to serve an office, department, division, or library within the larger applicant organization, please list the name of that suborganization here.

Project director *{Character limit: 250}*
Include the first and last name of the person who will be responsible for managing the grant- funded program. The project director will not receive direct communication unless they are also the portal account holder. In most cases, the project director should not also serve as the authorized official.

Project director title *{Character limit: 50}*

Project director organization *{Character limit: 100}*

Project director email *{Character limit: 254}*

Project director phone number *{Character limit: 10}*

Project director street address *{Character limit: 100}*

Project director city *{Character limit: 50}*

Project director state *{Character limit: 2}*

Project director zip code *{Character limit: 10}*

Staff size
Select the statement that best reflects your organization's staff size.

Choices

- All volunteer organization, no full- or part-time staff
- 1-2 part-time staff, no full-time staff
- 3 or more part-time staff, no full-time staff
- 1-2 full-time staff
- 3 or more full-time staff

Annual budget
Select the category that best reflects your organization's annual budget.
Choices

- $0 to $50,000
- $50,001 to $150,00
- $150,001 to $300,000
- $300,001 to $1 million
- $1 million or more

How did you hear about Humanities Texas/the rural grant program? *{Character Limit: 250}*

PROGRAM INFORMATION

Program title *{Character limit: 100}*
Include the title of your program. If your program does not have a title, include a descriptive title that summarizes the work.

Program format
Select the format(s) that best align with your program.

Choices

- Author/book discussion
- Conference
- Discussion
- Exhibition fabrication
- Exhibition rental
- Festival
- Film screening

- Lecture
- Living history
- Media production
- Oral history
- Performance
- Planning/consultation
- Podcast

- Teacher workshop or institute
- Web media
- Workshop
- Other

Grant period start date *{Character limit: 10}*
This date should encompass program planning and promotion. The start date must be the first day of the month.
If awarded, this grant period will span 6 months. If needed, staff can extend the grant period in the post-award stage.

Program summary *{Character limit: 1250}*
Provide a brief summary of the program (200 words or less). If Humanities Texas supports the program, we will use this summary in promotional materials and reports.

Please refer to this document for program summary examples.

Program goals, outcomes, and/or products *{Character limit: 2000}*
Provide a description of your program's goals, outcomes, and/or products. Include the following:

- The primary goal or major intended outcome of this program.

- The organization's plans for achieving the stated goals/outcomes.

- If this program will result in a product (e.g., a podcast or documentary), explain the intended state of the product at the conclusion of the grant period.

If the project receives a Humanities Texas grant, your organization must be able to report on goals, outcomes, and products ninety days after the conclusion of the grant period.

{Recommended: One to two narrative paragraphs}

Program activities *{Character limit: 2000}*

Include a list of all program activities. If the program includes in-person programming, include the name and location of the site(s). Refer to this document with examples of program activities. The activity should include date, activity, site, city, and estimated attendance.

Do you plan to charge fees for any program activities or products? If so, how much? *{Character limit: 250}*

Audience *{Character limit: 250}*

Provide a brief description of the intended audience(s) for the program.

Estimated attendance *{Character limit: 8}*

How many people will this grant-funded program serve?

HUMANITIES EXPERT, SCHOLARS, AND ADVISORY COMMITTEE

Name of primary humanities expert *{Character limit: 50}*

Every program supported by Humanities Texas must include the participation of at least one humanities expert. Read our guidelines and FAQ for more information.

Title of humanities expert *{Character limit: 50}*

Role of humanities expert *{Character limit: 2000}*

Describe how the humanities expert will guide, support, and/or participate in the proposed program.

BUDGET

Total grant request *{Character Limit: 20}*

Detailed budget

Fill out the detailed budget below. Each field is required. If you are not requesting funds from a specific category, enter "N/A" in the description and "0" in the amount.

CATEGORY	REQUESTED AMOUNT	DESCRIPTION
Personnel		
Consultants/honoraria		
Travel		
Supplies		
Promotion		
Evaluation		
Indirect costs		
Other costs		
TOTAL		

SUPPLEMENTARY MATERIALS

Biographies *{File size limit: 8 MB}*

Include a biography (no more than one paragraph) for the program's humanities expert, all participating scholars, and/or media production personnel. This includes any scholars/experts who are receiving direct grant funding for their work on the program and/or receiving honoraria.

Do not include CVs or biographies longer than one paragraph. Refer to this document for examples of biographies.

Relevant program files *{File size limit: 12 MB}*

Upload other files relevant to the program. Please refer to the examples below:

- For programs with HTx-funded presentations, include a list of presentations with titles and descriptions.

- For proposed exhibitions, include samples of the exhibition content and images.

- For a documentary, video, or podcast media project, include a script or script samples.

- For a web/digital media project, include screenshots, maps, or other relevant images.