

# Model Humanities Texas Mini-Grant Application

1410 Rio Grande Street • Austin, TX 78701  
P: 512.440.1991 F: 512.440.0115

<b>For Office Use Only</b>
Received _____
# _____

**1. PROJECT TITLE** Black History Month Lecture Series and Exhibit

**2. SPONSORING ORGANIZATION**  
Texas State Museum  
Authorizing Official Mr. Sam Wittman  
Title Director  
Address 555 Silver Road  
  
City | State | Zip Anywhere, TX 78777  
Phone 555-555-5555  
Fax 555-555-5551  
Email swittman@txstatemuseum.org

County Smith  
U.S. House District 5  
TX House District 50  
TX Senate District 82  
Non-profit status  public / private

**3. CO-SPONSORING ORGANIZATION**

Authorizing Official  
Address  
  
City | State | Zip  
Phone  
Fax  
Email

County  
U.S. House District  
TX House District  
TX Senate District  
Non-profit status public / private

**4. PROJECT DIRECTOR** Dr. Sarah Hernandez  
Title Director of Programs  
Department/Division  
Organization Texas State Museum  
Address 555 Silver Road  
City | State | Zip Anywhere, TX 78777  
Phone 555-555-5555  
Fax 555-555-5551  
Email shernandez@txstatemuseum.org

**5. FISCAL AGENT** Mr. Sam Wittman, Director  
Title Director  
Department/Division  
Organization Texas State Museum  
Address 555 Silver Road  
City | State | Zip Anywhere, TX 78777  
Phone 555-555-5555  
Fax 555-555-5551  
Email swittman@txstatemuseum.org

**6. PROJECT DESCRIPTION** In celebration of Black History Month, the Texas State Museum will have on display the Humanities Texas exhibit "The Road to the Promised Land: Martin Luther King Jr. & the Civil Rights Movement." In conjunction with the exhibit, three public lectures will examine the civil rights movement throughout the 1950s and 1960s.

**7. PARTICIPATING HUMANITIES SCHOLARS** Please attach a summary of his or her professional and scholarly qualifications.

Name and institution: Dr. Diane Walter, Texas University  
Academic degree and discipline: Ph.D., African American Studies  
Role and/or title of presentation: Lecture, "The 1960s Civil Rights Movement"

Name and institution: Mr. David Sands, Local Town Community College  
Academic degree and discipline: M.A., History  
Role and/or title of presentation: Lecture, "The 1954 *Brown v. Board of Education* Case"

Name and institution: Mr. Mark Richards, civil rights leader and retired high school teacher  
Academic degree and discipline: B.A., Education  
Role and/or title of presentation: Lecture, "Seeking Equality in the Rural 1950s & 60s U.S. South"

**8. GRANT PERIOD** Beginning and ending dates of project, including promotion: 12/1/12–2/28/13

**9. PROGRAM ACTIVITIES** List each event for which funds are requested, and describe as necessary.  
**NOTE:** Events should be held at a time when the working public may attend, such as weekends or weekday evenings. Humanities Texas prefers that events be held at non-college/university sites, unless that site has a proven record of attracting general-public audiences.

Event: “The Road to the Promised Land: Martin Luther King Jr. & the Civil Rights Movement” exhibit  
 Date and time: 2/1/013–2/28/13, Monday–Friday, 10am–8:30pm  
 Site: Texas State Museum’s lobby, 555 Silver Road  
 City: Anywhere, TX  
 Estimated attendance: 1,200

Event: Dr. Diane Walter, lecture “The 1960s Civil Rights Movement”  
 Date and time: 2/4/13, 7:30pm  
 Site: Texas State Museum’s auditorium, 555 Silver Road  
 City: Anywhere, TX  
 Estimated attendance: 60

Event: Mr. David Sands, lecture “The 1954 *Brown v. Board of Education* Case”  
 Date and time: 2/11/13, 7:30pm  
 Site: Texas State Museum’s auditorium, 555 Silver Road  
 City: Anywhere, TX  
 Estimated attendance: 50

Event: Mr. Mark Richards, lecture “Seeking Equality in the Rural 1950s & 60s U.S. South”  
 Date and time: 2/25/13, 7:30pm  
 Site: Texas State Museum’s auditorium, 555 Silver Road  
 City: Anywhere, TX  
 Estimated attendance 75

**10. FEES and CHARGES** Do you plan to charge fees for any events or products associated with the project? If so, how much and for what purpose?  
 The exhibit and lectures are free and open to the public.

**11. PROJECT DESCRIPTION AND/OR AGENDA** If the activities listed in section 8 above are part of a larger project, please provide a summary description of the overall project on a separate attached sheet (not to exceed one page). Please include an agenda.

**12. AUDIENCE** Who is the audience for this program? Who will benefit from it?  
 The audience will be the general public within the city and surrounding communities. K-12 students will make field trips to view the exhibit.

**13. PUBLICITY** How will the program(s) be promoted and publicized?  
 The events will be listed on the Texas State Museum’s website and newsletter; fliers will be distributed; advertising in local newspapers and radio.

# Budget Summary Form

**14. BUDGET SUMMARY**

Round off to the nearest dollar. Provide details as explained on page B of the instructions.

		COST SHARING		HTx FUNDS	TOTALS	
		Cash	In-Kind			
HONORARIA	1					
[INCLUDE NAMES OF RECIPIENTS]	a	Dr. Diane Walter, \$600/lecture x 1	300		300	600
	b	Mr. David Sands, \$300/lecture x 1		150	150	300
	c	Mr. Mark Richards, \$250/lecture x 1	250			250
TRAVEL AND LODGING	2					
[INCLUDE NAMES OF RECIPIENTS]	a	Dr. Diane Walter, RT Somewhere, TX to Anywhere, TX 300 miles x *\$0.565; Hotel and food \$135/day x 1	170		135	305
	b	Mr. Mark Richards, airfare \$225; Hotel and food \$135/day x 1	135		225	360
OFFICE SPACE/EVENTS FACILITIES	3	Texas State Museum facilities \$1,000		1,000		1,000
PROMOTIONS	4					
PRINTING	a	Fliers \$0.05/flyer x 1,000			50	50
POSTAGE	b					
ADVERTISING	c	Web \$250; radio \$500; newspaper \$600	900	250	200	1,350
OTHER	d					
SUPPLIES AND PURCHASES	5					
BOOKS	a					
OTHER	b					
RENTALS	6					
EQUIPMENT	a	A/V equipment	350			350
HTX EXHIBIT(S)	b	MLK exhibit \$400			400	400
HTX AUDIO-VISUAL(S)	c					
<b>TOTAL PROJECT COST</b>			2,105	1,400	1,460	4,965

**15. AGREEMENT**

It is understood and agreed that any funds granted as a result of this request are to be used for the purposes set forth herein. The undersigned assure Humanities Texas that the conduct of this project will be in compliance with the grant provisions set forth by the National Foundation on the Arts and Humanities Act of 1965 (as amended) and the policies of Humanities Texas. The sponsor certifies that it is a nonprofit organization and assures Humanities Texas that this project will be conducted in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. The applicant institution or organization hereby certifies to the best of its knowledge and belief that it and its principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; b) have not within a three-year period preceding the submittal date of this grant application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property; c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and d) have not within a three-year period preceding the submittal of this grant application had one or more public transactions (federal, state, or local) terminated for cause or default.

**STATEMENT OF CERTIFICATION**

**SIGNATURES**

Authorizing Official  
of Sponsoring Organization  
  
(Type name and title of above official)  
  
Date  
  
Project Director  
  
(Type name and title of above official)  
  
Date

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\*Current mileage rate is listed on the U.S. General Services Administration website at [www.gsa.gov](http://www.gsa.gov).